



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

September 14, 2021

Luann Emerson, Clerk  
Village of Spring Valley  
E121 South 2nd Street, PO Box 276  
Spring Valley, WI 54767  
[clerk@springvalleywi.com](mailto:clerk@springvalleywi.com)

**VIA EMAIL**

Re: Village of Spring Valley Jurisdiction Request for Uniform Dwelling Code (UDC) and Camping Units Permitting and Inspecting

Dear Luann Emerson,

The Department has reviewed your most recent ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code §§ SPS 320.06(1) and SPS 327.06(1) to exercise jurisdiction over construction and inspection of new one- and two-family dwellings and camping units.

Pursuant to Wis. Stat. §§ 101.65(1) (a) and (2m), § 101.651(2m), and §101.63(1), the Department delegates your municipality the primary responsibility to perform permitting and inspecting for all installations under Wis. Admin. Code §§ SPS 320.08(1) and SPS 327.09(1) to be constructed within the limits of your municipality.

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a certified copy of all adopted ordinances and subsequent amendments within 30 days of adoption by the municipality, and
- Maintain an approved method of enforcement as identified in Wis. Admin. Code § 320.06(1)(b).

Please note the following items to be addressed in your ordinance:

- Sec. 10-22(h) of your ordinance specifies permit expiration requirements. Per [Wis. Admin. Code § SPS 320.09\(9\)\(a\)5](#), a permit under the UDC shall expire 24 months from issuance if the dwelling exterior has not been completed.
- Sec. 10-22(l) provides requirements of a certificate of occupancy. Per [Wis. Admin. Code § SPS 320.10\(3\)\(h\)1](#), occupancy shall be granted when the final inspection finds no critical violations of the Wis. Admin. Code (not the local ordinance) that could reasonably be expected to affect the health or safety of a person using the dwelling.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 320.06(1)(c)3 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that All Croix Inspections will be the method of enforcement and has the proper certification to do so.

Our UDC consultant for your area, Lenny Kanter, at (608) 261-6541, is available to assist in any questions or concerns your municipality may have with implementing UDC or camping unit permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

Michael D. McNally Jr.  
Section Chief, UDC Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
UDC Program Staff, Technical Services Bureau  
All Croix Inspections